

RECORD OF PROCEEDINGS
SAN JUAN WATER CONSERVANCY DISTRICT
BUDGET MEETING and REGULAR MEETING – DECEMBER 10, 2025, 4 pm

Attendance

A Budget Meeting and Regular Meeting of San Juan Water Conservancy District was held Monday, December 10, 2025, at 4 pm in person at 46 Eaton Drive Suite 4 and on Zoom.

The following Directors were present in person: Candace Jones, Joe Tedder, Chuck Riehm, Randy Cooper, John Kappelman, Bill Nobles, and Susan Nossaman. Also present in person was Sally High (SJWCD Executive Assistant).

Bill Hudson (Pagosa Area Water and Sanitation District and Pagosa Daily Post) was admitted to the Regular Meeting after the Executive Session. San Juan Headwaters Forest Health Partnership representative, Matt Ford, joined the Regular Meeting.

Attending on Zoom were Directors Rod Proffitt and Rob Hagberg, Jeff Kane (SJWCD Attorney), and Randi Pierce and Josh Pike (Pagosa Sun).

Call to Order of Budget Meeting

The Budget Meeting of the San Juan Water Conservancy District (SJWCD) was called to order by Director Jones at 4:00 pm. A quorum was present. No conflicts of interest were identified and no public comments were offered.

Director Tedder, Treasurer, presented the final budget for 2026. Directors had received the proposed budget and discussed at length. Director Riehm moved to approve the 2026 Budget. Director Nobles seconded. The motion passed unanimously. Director Cooper moved to file the 2026 Budget with the Archuleta County Board of County Commissioners. Director Hagberg seconded. Approval was unanimous. The Budget Meeting ended at 4:12 pm.

Call to Order of Regular Meeting

The Regular Meeting of the San Juan Water Conservancy District (SJWCD) was called to order by Director Jones at 4:00 pm. A quorum was present. No conflicts of interest were identified and no public comments were offered.

Revisions to Agenda and Approval of Agenda

Regarding the need to revise the agenda, Director Jones stated that Monica Nigon, SJWCD AmeriCorps intern, expected to arrive at 5:30. No other changes were suggested. Director Nobles moved to approve the agenda. Director Nossaman seconded. The agenda was approved unanimously.

Consideration of Executive Session

Director Jones read the legal language that stated reasons for Directors to enter Executive Session. Director Riehm moved to enter Executive Session for the specific purposes of receiving legal advice about (A) PAWSD proposed sale of Running Iron Ranch and related litigation (Case #24CV30069) filed in Archuleta County District Court. A roll call vote resulted in unanimous approval. Randi Pierce and Josh Pike were placed in the Zoom waiting room. Executive Session began at 4:15.

At 4:54 pm, Director Kappelman moved to end Executive Session. Director Cooper seconded. A roll call vote resulted in unanimous approval. Randi Pierce was readmitted to the Regular Meeting on Zoom. Bill Hudson was admitted to the in-person meeting.

Consideration of Actions Regarding Running Iron Ranch

Director Riehm read a draft statement written by Director Jones and revised by other members of the board. The final statement was intended to be made public and released with court documents related to Archuleta County Case #24CV30069, initiated by PAWSD. Director Riehm moved to approve and release the final statement. Director Nossaman seconded. The motion was approved unanimously.

Directors discussed the possibility of expanding the committee to respond to litigation matters (Case #24CV30069). The committee of Directors Riehm and Jones would include other interested directors and no motion was necessary. A Work Session was scheduled for Thursday, December 18, at 3 pm. The location is the new office. A Zoom option will be included in the notice, but no action can be taken in a Work Session.

Consideration of Attorney's Report

The Attorney will report at the January Special Meeting.

Consideration of Treasurer's Report

Directors received the year-end spreadsheet and an AIR form from the Treasurer. The change to the 2025 was approved by the Colorado Department Of Local Affairs. The 2025 budget was expected to be \$35,000 under budget.

Consideration of Office Move and New Lease

Directors Tedder and Riehm supervised the move to 4760 West Highway 160. The new post office box is P.O. Box 2462 downtown. The new physical address and mailing address will be updated on the website. Tasks that need to be completed are installation of blinds, testing of WiFi, receiving access to the thermostat, and securing all access doors. All keys to 46 Eaton Drive Suite 5 were collected or thrown away. The Executive Assistant is keeping a mailbox key to Eaton Drive until it is no longer needed.

Consideration of Upcoming Actions of RJH

Directors Cooper and Riehm disclosed the results of recent communications from RJH. The current RJH report will be sent to all directors so that SJWCD comments can be included in upcoming communications. RJH has completed:

1. Draft purpose and need statement
2. Reservoir elevation capacity analysis for several reservoir sizes
3. Inflow hydrology analysis
4. Concepts for dam embankments
5. Preliminary outlet works and spillway sizing
6. Environmental desktop study (begun, to be completed)

Directors Cooper and Riehm will meet with RJH between December 15 and 19. Clarifying conversations will continue until to submission to the U.S. Bureau of Reclamation in January. The Bureau of Rec has confirmed SJWCD's inclusion in their "Cycle of Learning," ensuring a fully completed application.

Update on Watershed Restoration Project

Monica Nigon, SJWCD AmeriCorps intern and West University graduate student, updated the board

Strategic Objectives Reports (when needed)

Strategic Objective 1: *Redefine the financial partnership for Running Iron Ranch. (Directors Tedder, Riehm, Cooper, Proffitt)*

Strategic Objective 2: *Make the case for a reservoir at RIR by defining feasibility and demand. (Directors Cooper, Hagberg, Kappelman)*

Strategic Objective 3: *Engage with the community, including PAWSD, on a project that advances a common community interest, like a planning/municipal water demand study and/or wildfire mitigation (Directors Hagberg, Nobles, Nossaman, Tedder)*

Consideration of Approval of Record of Proceedings from September 15 Special Meeting

Director Hagberg moved to approve the Special Meeting Record from September 15. Director Kappelman seconded. Approval was unanimous.

Next Meeting and Adjournment

A Regular Meeting was already scheduled for Monday, October 20, at 4 pm. There being no further business to come before the Board, the Special Meeting was adjourned at 6:20 pm.

SAN JUAN WATER CONSERVANCY DISTRICT

By /s/ Sally High

Executive Assistant for Board of Directors

DISTRICT SEAL

FINAL