

RECORD OF PROCEEDINGS
SAN JUAN WATER CONSERVANCY DISTRICT
JUNE 20, 2022 REGULAR MEETING

Attendance

The following Directors were present at the San Juan Water Conservancy District office at 46 Eaton Drive Suite 5: Al Pfister, Susan Nossaman, Doug Secrist.

Also present in person were: Sally High (SJWCD Executive Assistant); three (3) applicants for empty Board seats: Rachel Suh, Bill Nobles, and Candace Jones; Bill Hudson (Pagosa Daily Post), and Josh Pike (Pagosa SUN).

Attending by Zoom were: Joe Tedder (SJWCD Director), Jeffrey Kane (SJWCD Attorney), Mavis Fitzgerald (Project Resource Studio), Board applicant Rod Proffitt, Randi Pierce and Terri House (Pagosa SUN).

Call to Order

The Regular Meeting of the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 4:14 p.m.

Revisions to Agenda

The Board considered Revisions to the Agenda. No changes were needed.

Declaration of Conflicts of Interest

The Board considered Declarations of Conflict of Interest. No conflicts were declared.

Public Comment

Chairman Pfister opened the meeting to public comment. Bill Hudson presented a letter ending his free hosting of SJWCD.ORG. The website must be migrated before August 1, 2022. No further comments were offered.

Consideration of Project Resource Studio's Revisions to Outreach and Communication Plan, Brochure, upcoming dates and locations for public outreach

Directors heard an update from Mavis Fitzgerald about the revised Outreach and Communications document and the leave behind flyer. Any revisions can be sent directly to PRS. Pagosa Springs Community Center is reserved for August 9, 2022 from 6 to 8 pm for the first SJWCD outreach/stakeholder event. Mavis and Kathleen will facilitate. Three topics of discussion, items on the agenda, for the August 9 event were suggested:

- Make-up of the Stakeholder Group
- Water Supply and Demand after Wilson Water Group study
- Roundtable discussion of SJWCD Outreach and Education Campaign

Consideration of Contract with Archuleta County Fair, Agreement with Business After Hours

The Executive Assistant explained the contract and expectations for an Education Booth at the County Fair. Board members agreed to staff the Booth with Josh Kurz on Saturday and Sunday, August 6 and 7. Doug Secrist will supply a pop-up tent. SJWCD will bring their own table and chairs. Sally will complete and return the contract. Set up the booth as Fair begins. Take down Sunday afternoon.

SJWCD agreed to set up booth at the August 24 Business After Hours at the Geothermal Greenhouse Partnership site from 5 to 7 pm. SJWCD donated \$250 to GGP this year for water education. GGP partnered with the Chamber of Commerce to produce the August 2022 Business After Hours.

Consideration of Attorney's Report: PAWSD Water Application

Directors received in the Board Packet the Attorney Report explaining that PAWSD filed to make some of their water rights from the San Juan River intake absolute. The application was obtained from PAWSD's attorney. PAWSD has developed infrastructure to take more water directly from the river and less from Four Mile Creek. Directors saw no issues with PAWSD making their water right absolute.

Consideration of Attorney's Billing

Directors considered the May questioning of the attorney's billing. Attorney Kane has submitted a revised billing since May. Directors had no questions about the attorney's billing.

Introductions and Interviews of Board Applicants; Consideration of Motions of Appointments

SJWCD Directors introduced themselves to the applicants and briefly described their relevant experience. Three applicants for appointments to the San Juan Water Conservancy Board were present in-person – Candace Jones, Bill Nobles, and Rachel Suh. One applicant, Rod Proffitt, was on Zoom. All four candidates have submitted letters requesting appointment to Judge Wilson. Applicants introduced themselves and their relevant experience. Director Pfister asked each applicant (in alphabetical order) questions written by Director Tedder and reviewed by the Board. A motion was made to approve each applicant separately.

- Director Nossaman moved to approve Candace Jones' nomination. Director Secrist seconded. Unanimous approval.
- Director Nossaman moved to approve Bill Nobles' nomination. Director Secrist seconded. Unanimous approval.

- 88 - Director Nossaman moved to approve Rod Proffitt's nomination. Director Secrist seconded.
89 The motion passed with three yes votes. Director Pfister voted no.
90 - Director Nossaman moved to approve Rachel Suh's nomination. Director Pfister seconded.
91 Unanimous approval.

92 Director Pfister asked that the District send a motion to Judge Wilson to appoint all four
93 candidates. Attorney Kane reminded the Board to appoint candidates to specific seats. Rod
94 Proffitt will occupy Seat 2 that expires in March 2024. Bill Nobles and Candace Jones will occupy
95 Seats 8 and 9 expiring in 2026. Rachel Suh will occupy Seat 7 expiring in 2025. Seat 6 remains
96 open.
97

98 **Consideration of Approval of Records of Proceedings for April 18, 2022 Regular Meeting and**
99 **May 26, 2022 Special Meeting**

100
101 A revision to one sentence in the April Record was suggested by Attorney Kane. The change
102 strengthened the explanation of the Open Meetings law. With that change made, Director
103 Pfister moved to approve and Director Nossaman seconded. Unanimous approval. With the
104 editing of one typo, Director Secrist moved to approve the May Record. Director Pfister
105 seconded. Approval was unanimous.
106

107 **Update on Request for Exemption from Audit**

108
109 At the request of the Board, the Executive Assistant engaged Ronnie Farmer, an accountant
110 who has worked with SJWCD in the past. A number of financial documents that he requested to
111 prepare the application for exemption have been sent. The process is moving forward with a
112 tight timeline.
113

114 **Consideration of Secretary, Treasurer, and Executive Committee Duties**

115
116 The Board considered the empty Treasurer and Secretary seats and duties of an Executive
117 Committee, as described in the SJWCD Bylaws. Director Tedder expressed a willingness to be
118 Treasurer for the long term and Secretary for the short term. With new board members, the
119 duties of Secretary will be reconsidered in the near future. Director Pfister moved and Director
120 Secrist seconded. Unanimous approval.
121

122 With John Porco's resignation, the Executive Committee had an open seat. Director Nossaman
123 agreed to serve on the Executive Committee with Director Pfister and the Executive Assistant.
124 Director Pfister moved and Director Secrist seconded. Unanimous approval.
125

126 **Discussion of Website Maintenance**

127
128 The Board thanked Bill Hudson for hosting and maintaining the SJWCD.org website in recent
129 years. The Executive Assistant offered to maintain the website, as long as the Board
130 understands that maintenance will require more hours in her part-time contract. Director
131 Pfister asked Board members to send Sally their ideas about hiring a new host. Sally will contact

Curtis Nehring, local CodebyCurtis who hosts several local nonprofit websites. The Executive Committee will choose the host to be hired, because the migration must happen before August 1, 2022.

Considerations of Revisions to Strategic Plan

Directors considered revisions to the Strategic Plan. The Executive Assistant will clean up the revisions to Strategic Objectives sent so far, including an update about the West Fork water rights abandoned in 2021. Directors agreed that a Balanced Scorecard be included. Director Tedder expressed his intention that the data-filled Balanced Scorecard be kept up-to-date and used to keep the public informed about District progress, including submission to the Sun.

A Special Meeting was scheduled for Monday, July 25, at 4 pm. Directors will consider finalizing revisions to the Strategic Plan and other relevant business.

Update on Nomination for State Park Application for Headwaters Project site

Director Secrist stated that the application had been submitted and initial consideration by Colorado Parks and Wildlife will likely happen before the end of June.

There being no further business to come before the Board, the meeting was adjourned at 6:00 pm MST.

SAN JUAN WATER CONSERVANCY DISTRICT

By /s/ Sally High, Executive Assistant

For Board of Directors

DISTRICT SEAL