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**RECORD OF PROCEEDINGS**  
**SAN JUAN WATER CONSERVANCY DISTRICT**  
**NOVEMBER 8, 2021 SPECIAL MEETING**

**Attendance**

A Special Meeting of San Juan Water Conservancy District was held, Monday November 8, 5 pm in person at 46 Eaton Drive Suite 5 and on Zoom.

The following Directors were present: Al Pfister, Bill Hudson, Doug Secrist, and Joe Tedder. Also present was Sally High, Executive Assistant.

Attending by Zoom were: Directors Susan Nossaman and John Porco, Jeffrey Kane (Attorney), Terri House (Editor, Pagosa Springs Sun), and Timothy Ryan (potential Board member). Timothy Ryan left the meeting after it was confirmed that he did not reside in the Conservancy District.

**Call to Order**

The Regular Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 5:00 p.m.

**Revisions to Agenda**

The Board considered Revisions to Agenda. No revisions were requested.

**Declaration of Conflicts of Interest**

The Board considered Declarations of Conflict of Interest. Director Hudson stated that he may write (for Pagosa Daily Post) in the future about issues discussed tonight.

**Public Comment**

Chairman Pfister opened the meeting to public comment. No comments were offered.

**Consideration of the Attorney Report**

Attorney Kane provided a confidential written report to the Board before tonight's meeting. He answered questions regarding Application of Open Meetings Law to Email Communications Among Directors. Directors discussed appropriate interpretations of the law and differences between topics of public business and policy decisions versus non-policy topics. Directors agree to minimize or eliminate returning to all in email communications.

**Consideration of Public Input regarding 2022 Proposed Budget**

45 The November 8 Special Meeting was noticed in the Sun as a Public Hearing. No public input  
46 has been received regarding SJWCD's 2022 Proposed Budget.

47

48 **Consideration of Approval of 2022 Budget**

49

50 Board Treasurer Hudson advised that Archuleta County will pay any remaining 2021 taxes by  
51 (approximately) December 10. SJWCD should wait until after that time to approve the 2022  
52 budget.

53

54 Director Pfister moved that \$10,000 be placed into a contingency fund for 2022. Director  
55 Hudson seconded. The motion passed with 5 yes votes. Director Secrist voted no.

56

57 Director Tedder pointed out that two clerical edits must be made in the budget Excel file before  
58 the budget is approved.

59

60 **Consideration of Hiring Community Engagement Professional**

61

62 Director Pfister explained that Kim Elzinger Communications declined to accept a contract with  
63 SJWCD. Ms. Elzinger preferred to work under a verbal agreement. A Carbondale firm, Project  
64 Resource Studio, has subsequently expressed interest. The Four Corners Water Center at Fort  
65 Lewis College has been contacted and is considering their availability.

66

67 Directors discussed revising the RFP after consideration of advice from other relevant water  
68 groups and including more defined deliverables. Advice from Water Information Project,  
69 Southwest Water Conservation District, and other relevant water entities will be sought. The  
70 Upper Gunnison River Water Conservancy District will be asked for advice for improving  
71 SJWCD's RFP. Director Pfister will contact UGRWCD Director Sonya Chavez.

72

73 Director Hudson moved that a revised RPF be written by a subcommittee of Directors Tedder  
74 and Hudson. Doug Secrist seconded. The motion passed unanimously.

75

76 (Attorney Kane left the meeting at this time.)

77

78 **Consideration of SJWCD Comments to CWCB's Southwest Basin Implementation Plan**

79

80 After discussion of specific citations in both Volumes One and Two, the comments will be  
81 revised. It is advised that comments in Section Four of Volume One be strengthened, especially  
82 regarding (1) supply and demand of agricultural water and (2) the future managed risk of all  
83 water uses.

84

85 The Executive Assistant will rewrite comments about Volume One with accurate citations and  
86 send to Director Tedder. Director Tedder will strengthen wording and send to Director Pfister.  
87 Chairman Pfister will sign and send to CWCB before the November 15 deadline.

88

89 **Consideration of J.R. Ford Continuing as Special District Representative on Urban Renewal**  
90 **Authority Board**

91

92 Director Hudson moved that Director Pfister write a letter supporting J.R. Ford 's continuing to  
93 serve on the Urban Renewal Authority Board, representing the Special Districts in Archuleta  
94 County. Director Secrist seconded. The motion passed unanimously.

95

96 There being no further business to come before the Board, the Special Meeting was adjourned  
97 at 6:31 pm.

98

99 SAN JUAN WATER CONSERVANCY DISTRICT

100 By /s/ Sally High

101 For Board of Directors

102

103 DISTRICT SEAL

DRAFT