

**RECORD OF PROCEEDINGS**  
SAN JUAN WATER CONSERVANCY DISTRICT  
MAY 13, 2021 SPECIAL MEETING

**Attendance**

All Board Members and attendees present participated via the District's Zoom account in accordance with the CDC and CDPHE recommendations regarding COVID – 19.

The following Directors were present: Al Pfister, Susan Nossaman, Bill Hudson, Doug Secrist, and Joe Tedder.

Also present were: Renee Lewis, Jeff Kane, and Joe Napolitan.

**Call to Order**

The Special Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 8:06 a.m.

**Revisions to Agenda**

Chairman Pfister requested Update Regarding Growing Water Smart Workgroup be added to the agenda. A motion was made by Chairman Pfister and seconded by Director Hudson to add Update Regarding Growing Water Smart to the agenda. The motion passed unanimously.

**Declaration of Conflicts of Interest**

The Board considered Declarations of Conflicts of Interest. No conflicts were declared.

**Public Comment**

Chairman Pfister opened the meeting to public comment. No comments were offered.

**Consideration of Support Services Position**

The Board considered Support Services Position (copy attached). Chairman Pfister presented Consideration of Support Services Position, stating the Hiring Subcommittee's recommendation without reservation of Sally High for the position. Director Secrist confirmed this was a unanimous decision by the Hiring Subcommittee. Renee Lewis stated she believed Ms. High to be a highly qualified candidate for the position. A motion was made by Director Hudson and seconded by Director Secrist to extend an offer for the Support Services Position to Ms. High. The motion passed unanimously.

### **Consideration of Recommendation Letter for Renee Lewis – RGL Consulting, LLC**

The Board considered Recommendation Letter for Renee Lewis – RGL Consulting, LLC (copy attached). Chairman Pfister presented Consideration of Recommendation Letter for Renee Lewis – RGL Consulting, LLC, stating that he and Director Hudson had drafted said letter for the Board’s consideration. The District’s attorney, Jeff Kane, suggested changing “Special District” language to Water Conservancy District as that is the title under which the District is organized. Director Hudson suggested using the approval date for the Volunteer Consulting Agreement of August 30, 2018 as that was the starting date of the District’s business relationship with Renee Lewis. A motion was made by Director Hudson and seconded by Director Tedder to approve the Recommendation Letter for Renee Lewis – RGL Consulting, LLC as amended above. The motion passed unanimously.

### **Consideration of Development of Grant Request to SW Basin Roundtable/CWCB**

The Board considered Development of Grant Request to SW Basin Roundtable/CWCB (copy attached). Chairman Pfister presented Consideration of Development of Grant Request to SW Basin Roundtable/CWCB, stating the purpose of the grant application could be to assist in accomplishing objectives in the Strategic Plan such as streamgages, and the deadline for said application being October 15, 2021. A motion was made by Director Tedder and seconded by Director Hudson to develop two grant applications for SW Basin Roundtable/CWCB - one for research and outreach to potential partners and one for the purchase and installation of the streamgages. The motion passed unanimously.

### **Update Regarding Growing Water Smart Workgroup**

The Board considered Update Regarding Growing Water Smart Workgroup. Chairman Pfister presented Update Regarding Growing Water Smart Workgroup, stating an overview of the discussions had and upcoming Zoom workshops the group is holding.

### **Other Business**

Director Secrist provided an update on efforts thus far to begin preliminary discussions regarding the nomination for the San Juan River Headwaters Project property to be managed as a state park. The Board also discussed next steps for the Support Services position. A motion was made by Director Hudson and seconded by Director Tedder to authorize Chairman Pfister to review the current Profit & Loss Report in conjunction with any outstanding invoices from RGL Consulting, LLC to determine the resources available for the Support Services line item for the remainder for 2021, and for Chairman Pfister to then negotiate a contract with the candidate for presentation at the June 3, 2021 Special Meeting. The motion passed unanimously. A motion was made by Chairman Pfister and seconded by Director Nossaman to extend the terms of

the Professional Consulting Agreement – RGL Consulting, LLC until June 30, 2021.  
The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned  
at 8:55 a.m.

Respectfully submitted,

Renee Lewis  
Recording Secretary  
For the Board of Directors