

RECORD OF PROCEEDINGS
SAN JUAN WATER CONSERVANCY DISTRICT
MARCH 29, 2021 SPECIAL MEETING

Attendance

All Board Members and attendees present participated via the District's Zoom account in accordance with the CDC and CDPHE recommendations regarding COVID – 19.

The following Directors were present: Al Pfister, Susan Nossaman, Bill Hudson, Doug Secrist, and Joe Tedder.

Also present were: JR Ford, Renee Lewis, Jeff Kane, Erin Wilson, and Chris Mannara.

Call to Order

The Special Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 4:20 p.m.

Revisions to Agenda

Director Tedder requested Consideration of Earth Day Event Participation be added to the agenda as he is longer able to attend as previously committed. The Board agreed. Director Tedder stated that he is longer able to attend the event on behalf of the District, but that he may still be able to develop a short handout on the Strategic Plan. Chairman Pfister stated he would likely be able to attend at least a small portion of the event with Director Porco who also planned to attend.

Declaration of Conflicts of Interest

The Board considered Declarations of Conflicts of Interest. No conflicts were declared.

Public Comment

Chairman Pfister opened the meeting to public comment. No comments were offered.

Consideration of Report – Study Alternative Uses for West Fork Reservoir and Canal Water Rights – Wilson Water Group

The Board considered Report – Study Alternative Uses for West Fork Reservoir and Canal Water Rights – Wilson Water Group (copy attached). Erin Wilson, Wilson Water Group, presented Consideration of Report – Study Alternative Uses for West Fork Reservoir and Canal Water Rights, stating an overview of the potential options provided in the final report regarding further development of these water rights. JR Ford, Southwest Water Conservation District (SWCD), requested the Board delay any

decision on this item until the SWCD Board has an opportunity to review the possible implications as they were the original grantor of the water rights. The Board agreed to delay any decision on further development of the West Fork Reservoir and Canal water rights until SWCD had an opportunity to review the possible implications. A motion was made by Director Hudson and seconded by Chairman Pfister to accept the report, Study Alternative Uses for West Fork Reservoir and Canal Water Rights – Wilson Water Group, as presented. The motion passed unanimously. A motion was made by Chairman Pfister and seconded by Director Hudson for the Executive Committee to coordinate with SWCD, Pagosa Area Water and Sanitation District, and Colorado Water Conservation Board in determining further development of the West Fork Reservoir and Canal water rights. The motion passed unanimously.

Consideration of Support Services Position

The Board considered Support Services Position (copy attached). Chairman Pfister presented Consideration of Support Services Position, stating an overview of efforts to date to fill the Support Services position including, but not limited to, a classified ad in the Pagosa SUN and a draft complete job description for the Board's consideration. Director Porco had submitted a comment on the draft job description suggesting the sentence under Scope of Work stating "Willingness to broaden knowledge on water issues" be moved to the Executive Assistant Skill Set section, and the wording be revised to state "Knowledge of water issues and willingness to broaden this knowledge." Director Hudson stated that in his review of the draft job description and the IRS guidelines, it seems the District is seeking to hire an employee and not an independent contractor. Following a lengthy discussion regarding the employee versus independent contractor designation, a motion was made by Chairman Pfister and seconded by Director Secrist to accept the Job Description for the Executive Assistant to the San Juan Water Conservancy District Board of Directors with only Director Porco's revisions as provided above. The motion passed 4 – 1 with Director Hudson opposed. A motion was made by Director Secrist and seconded by Chairman Pfister to post the Job Description for the Executive Assistant to the San Juan Water Conservancy District Board of Directors on the District's website, and to extend the deadline for application materials to April 19, 2021 with classified ads in the Pagosa SUN through April 15, 2021. The motion passed 4 – 0 with Director Hudson abstaining. A motion was made by Director Tedder and seconded by Chairman Pfister to establish a subcommittee of Director Tedder, Chairman Pfister, and Renee Lewis for the initial interview process for the Support Services position, and for Chairman Pfister to send the approved Job Description for the Executive Assistant to the San Juan Water Conservancy District Board of Directors to the one applicant thus far. The motion passed 4 – 0 with Director Hudson abstaining.

Consideration of Internship Position

The Board considered Internship Position. Chairman Pfister presented Consideration of Internship Position, stating he had discussed advertising for an intern at Fort Lewis College with representatives there, and a position description would first need to be

developed. The Board agreed it would be best to wait until after the application deadline for the Support Services position to determine the need and possibility for an internship. Chairman Pfister stated he would again contact the representatives at Fort Lewis College regarding a deadline.

Consideration of Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) and (e) – for the purposes of receiving advice from legal counsel on specific legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to Wilson Water Group – Study Alternative Uses for West Fork Reservoir and Canal Water Rights

The Board did not consider this item as an Executive Session was not necessary.

Other Business

Renee Lewis asked if the Board wished to again consider extending the terms of her existing contract to allow the Board more time to secure a replacement for the Support Services position. A motion was made by Chairman Pfister and seconded by Director Nossaman to extend the terms of the Professional Consulting Agreement – RGL Consulting, LLC until May 31, 2021. The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Renee Lewis
Recording Secretary
For the Board of Directors