

RECORD OF PROCEEDINGS
SAN JUAN WATER CONSERVANCY DISTRICT
DECEMBER 10, 2020 REGULAR MEETING

Attendance

All Board Members and attendees present participated via the District's Zoom account in accordance with the CDC and CDPHE recommendations regarding COVID – 19.

The following Directors were present: Al Pfister, Susan Nossaman, John Porco, Bill Hudson, Doug Secrist, Merlin Wheeler, and Joe Tedder.

Also present were: Mandy Eskelson, Renee Lewis, and Chris Mannara.

Call to Order

The Regular Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 9:03 a.m.

Revisions to Agenda

Director Hudson requested Consideration of Agenda Item Reports be added to the end of the agenda. The Board agreed to the request.

Declaration of Conflicts of Interest

The Board considered Declarations of Conflicts of Interest. No conflicts were declared.

Public Comment

Chairman Pfister opened the meeting to public comment. No comments were offered.

Approval of October 5, 2020 Regular Meeting and November 16, 2020 Special Meeting Minutes

The Board considered Approval of October 5, 2020 Regular Meeting and November 16, 2020 Special Meeting Minutes (copy attached). Chairman Pfister presented Approval of October 5, 2020 Regular Meeting and November 16, 2020 Special Meeting Minutes, stating he had reviewed the minutes and provided Renee Lewis with suggested revisions. A motion was made by Director Hudson and seconded by Director Porco to approve the October 5, 2020 Regular Meeting and November 16, 2020 Special Meeting Minutes as presented. The motion passed unanimously.

Consideration of Upper San Juan Watershed Enhancement Partnership 2021 Budget Allocation

The Board considered Upper San Juan Watershed Enhancement Partnership 2021 Budget Allocation (copy attached). Mandy Eskelson, Mountain Studies Institute, presented Consideration of Upper San Juan Watershed Enhancement Partnership 2021 Budget Allocation, stating an overview of the group's work to date and future plans for the project. The Board thanked Ms. Eskelson for the presentation and asked she provide updates more often. Ms. Eskelson agreed.

Consideration of Treasurer's Report

The Board considered Treasurer's Report (copy attached). Director Hudson presented Consideration of Treasurer's Report, stating an overview of the materials previously presented by the former Treasurer versus the materials he presented for this meeting. He requested feedback from the Board regarding what materials it would like presented moving forward. The Board agreed the Treasurer's month end bank report and Profit & Loss Budget vs. Actual statement were helpful, but the individual monthly bank statements were not necessary. Director Hudson agreed to provide materials as stated above on a trial basis.

Consideration of Certification of Mill Levy

The Board considered Certification of Mill Levy (copy attached). The Board agreed to move this agenda item ahead of Consideration of SJWCD 2021 Draft Budget as the determination and approval of the revenue from general property tax needed to occur prior to consideration of the 2021 Draft Budget. Renee Lewis presented Consideration of Certification of Mill Levy, stating the mill levy remains the same at 0.316 mills yielding \$81,999 in revenue from general property tax. A motion was made by Chairman Pfister and seconded by Director Secrist to approve the Certification of Mill Levy as presented to Archuleta County. The motion passed unanimously.

Consideration of SJWCD 2021 Draft Budget

The Board considered SJWCD 2021 Draft Budget (copy attached). Renee Lewis presented SJWCD 2021 Draft Budget, stating the documents presented for this meeting required some revisions, but that all of the statutory budget process requirements have been met. Ms. Lewis provided the necessary revisions to reflect a change in the general property tax revenue from \$83,000 to 81,999 with an ending balance of \$179,933. A motion was made by Director Hudson and seconded by Director Secrist to adopt the 2021 Draft Budget and related materials as amended above and authorize the execution of said materials by the appropriate officers. The motion passed unanimously.

Consideration of Voting Designee for COLOTRUST

The Board considered Voting Designee for COLOTRUST. Chairman Pfister presented Consideration of Voting Designee for COLOTRUST, stating that with Director Kelly's resignation it has come to his attention a new Voting Designee for COLOTRUST must

be approved. A motion was made by Chairman Pfister and seconded by Director Secrist to nominate Director Hudson as he is the current Treasurer and that appointment seemed most efficient in terms of process. The motion passed unanimously.

Consideration of Response to Draft Strategic Plan Comments

The Board considered Response to Draft Strategic Plan Comments (copy attached). Renee Lewis presented Consideration of Response to Draft Strategic Plan Comments, stating that she recommended the Board determine an appropriate response to each of the Strategic Plan comment submissions. The Board agreed the response should be somewhat individualized to each of the submissions and include a statement that each of the comments would be considered in the current version of the plan. The Board also agreed Director Porco, the District's Secretary, would be best to draft the responses with final approval by the Executive Committee.

Consideration of Board Meeting Agenda and Materials Submission Deadlines

The Board considered Board Meeting Agenda and Materials Submission Deadlines (copy attached). Renee Lewis presented Consideration of Board Meeting Agenda and Materials Submission Deadlines, stating that in the interest of improving meeting noticing and preparation she recommended considering deadlines for submitting agenda items and materials for consideration by the Executive Committee. A motion was made by Chairman Pfister and seconded by Director Secrist to establish a deadline for agenda items and materials submission of 10 days prior to a meeting with the exception being for emergency items that will be considered by the Executive Committee on an individual basis. The motion passed unanimously.

Consideration of Posting Board Meeting Materials to SJWCD Website

The Board considered Posting Board Meeting Materials to SJWCD Website (copy attached). Renee Lewis presented Consideration of Posting Board Meeting Materials to SJWCD Website, stating that in the interest of assisting the public in preparation for the District's meetings she recommends posting approved meeting materials to the District's website 72 hours in advance of any meeting. A motion was made by Chairman Pfister and seconded by Director Secrist to post approved meeting materials to the District's website 72 hours in advance of any meeting. The motion passed unanimously.

Consideration of Professional Consulting Agreement – RGL Consulting, LLC

The Board considered Professional Consulting Agreement – RGL Consulting, LLC (copy attached). Chairman Pfister presented Consideration of Professional Consulting Agreement – RGL Consulting, LLC, stating he recommended extending the agreement with Renee Lewis, RGL Consulting, LLC for Support Services for 30 days to allow for negotiation of a new contract as the existing agreement expires on December 31, 2020.

Following a lengthy discussion, a motion was made to extend the existing Professional Consulting Agreement – RGL Consulting, LLC until February 28, 2021 to allow for negotiation of a potential new contract with Renee Lewis, RGL Consulting, LLC. The motion passed unanimously. The Board appointed a subcommittee of Chairman Pfister and Director Hudson to work with Jeff Kane on negotiations.

Consideration of Director Wheeler Term Expiration

The Board considered Director Wheeler Term Expiration (copy attached). Chairman Pfister presented Consideration of Director Wheeler Term Expiration, stating that Director Wheeler's term on the Board expires on January 6, 2021. Director Wheeler indicated he plans to apply for reappointment as stated in the letter provided in the meeting materials. A motion was made by Director Hudson and seconded by Chairman Pfister to direct Jeff Kane to file the necessary paperwork in support of Director Wheeler's reappointment and request the new term expiration be consistent with the other March term expiration dates of March 21st. The motion passed unanimously.

Consideration of Scheduling January Special Meeting

The Board considered Scheduling January Special Meeting. Renee Lewis presented Consideration of Scheduling January Special Meeting, stating a special meeting needs to be scheduled to discuss the Draft Strategic Plan and Wilson Water Group report as there is no regularly scheduled meeting for that month. The Board agreed to schedule a special meeting to be held via Zoom for January 18, 2021 at 4:00 p.m.

Consideration of Agenda Item Reports

The Board considered Agenda Item Reports. Director Hudson presented Consideration of Agenda Item Reports, stating he would like to remind the Board to complete the Agenda Item Report for each of their respective agenda item presentations. The Board agreed and directed Renee Lewis to again disseminate the Agenda Item Report template.

Other Business

Director Tedder requested clarification of a recent email regarding the Growing Water Smart Workshop in May 2021. Chairman Pfister agreed to contact James Dickoff, Town of Pagosa Springs, to inquire about any attendance limitations and present any findings from this contact at the January 18, 2021 meeting ahead of the registration deadline of February 15, 2021. Chairman Pfister provided an update regarding the SW Basin Implementation Plan – Identified Projects and Processes List, stating he is still working on the submissions and will copy the Board once complete.

There being no further business to come before the Board, the meeting was adjourned at 11:12 a.m.

Respectfully submitted,

Renee Lewis
Recording Secretary
For the Board of Directors