

RECORD OF PROCEEDINGS
SAN JUAN WATER CONSERVANCY DISTRICT
MAY 20, 2019 SPECIAL MEETING

Attendance

The following Directors were present: John Porco (telephonically), Bill Hudson, Candice Kelly, Al Pfister, Susan Nossaman (telephonically), and Doug Secrist.

Also present were: Renee Lewis and Chris Mannara.

Call to Order

The Special Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Secretary Al Pfister at 6:44 p.m.

Consideration of Strategic Plan - Section 2 - Description and Accomplishments of the District

The Board considered Strategic Plan - Section 2 - Description and Accomplishments of the District (copy attached). A motion was made by Director Hudson and seconded by Director Kelly to amend the agenda to allow for continued conversation of Strategic Plan - Section 2 - Description and Accomplishments of the District from the earlier work session. The motion passed unanimously. Following a lengthy discussion in which Director Hudson stated his desire to see the history of the San Juan Headwaters Project presented with more facts than provided in Director Porco's draft, the remaining members of the Board agreed more facts are necessary, but should also be captured objectively. The Board directed Strategic Plan Consultant, Renee Lewis, to redraft the history section of the San Juan Headwaters Project for presentation to the Board for comment.

Consideration of Strategic Plan - Section 1 - Geography, Population, and Economy

The Board considered Strategic Plan - Section 1 - Geography, Population, and Economy (copy attached). Director Hudson presented Strategic Plan - Section 1 - Geography, Population, and Economy, confirming the items to be addressed from the work session discussion included the following: more detailed references for the information cited, captions listed on maps, removing the reference to the "Great Recession" in the Population section and replacing with a statement that captures the population growth during the early part of the recession and the fairly static nature of population growth since 2010, and removing the last sentence of the second to last paragraph in the Population section and replacing it with "It is uncertain where future development will occur in Archuleta County." The Board agreed the list captured the discussion.

Consideration of Strategic Plan Goals and Objectives

The Board considered Strategic Plan Goals and Objectives (copy attached). Ms. Lewis presented Strategic Plan Goals and Objectives, stating that due to time constraints she would develop materials for the June meeting based on the work completed on this section in March. The Board agreed. Director Hudson stated he would like the Board to consider the Goals and Objectives section in the context of current budget and financial constraints. The Board also agreed with this perspective.

Consideration of Monthly Office Update - Director Kelly

The Board considered Monthly Office Update (copy attached). Director Kelly presented Monthly Office Update, stating the office landline has been terminated, a new modem has been installed and the CenturyLink modem is being returned for credit, prospective new Board Member Merlin Wheeler, did not realize that he needed to also send his Letter of Interest to District Court, but Director Kelly has submitted that on his behalf after being received by SJWCD, all audit materials have been returned by Ronnie Farmer with audit to follow, SJWCD Earth Day booth was hosted by Director Kelly and was a success, and the Park Ditch Company Annual Shareholders meeting is June 3, 2019 at 7:00 p.m. at the County Extension Office - Director Kelly to attend if Director Porco is unable. Ms. Lewis requested Board approval to purchase folder covers for the board books. A motion was made by Director Pfister and seconded by Director Hudson to authorize the purchase of the board book folder covers. The motion passed unanimously. Director Kelly as Treasurer to purchase with coordination from Ms. Lewis.

Consideration of SJWCD Website - Director Hudson

The Board considered SJWCD Website. Director Hudson presented SJWCD Website, stating the limitations and his concerns regarding the current state of the SJWCD website. These included: the current format as a news website vs. a brochure website and the resource intensity of this format, comments being allowed in the past and the resource intensity of this as a Board Member or staff needing to monitor the comments section, limitations of Wordpress by Builder in that it does not appear to be backed up regularly and has a complicated work-flow compared with more recent Wordpress themes, who should be an authorized contributor to the website and have authority to make necessary updates, and the need to set up a website backup process in the Cloud - preferably using Amazon S3. Following a discussion in which the Board agreed with Director Hudson's concerns, a motion was made by Director Pfister and seconded by Director Kelly to change the website format from news to brochure, to not allow comments for the time being, to change the Wordpress theme from Builder to something that backs up more frequently and is easier to use, to authorize Directors Hudson and Kelly to make any necessary updates from the entire Board as approved contributors, and to set up a website backup process in the Cloud using Amazon S3. The motion passed unanimously.

Other Business

Director Pfister provided an update regarding legal representation issues remaining from the April meeting, stating the District's attorney, Jeff Kane, was currently working on the new legal representation agreement and impact fee questions. He will present these items to the Board at the June 2019 Regular Meeting. The Board agreed to meet at 4:00 p.m. for its June Regular Meeting to allow for a Work Session on the Strategic Plan.

There being no further business to come before the Board, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Al Pfister, Secretary