

**RECORD OF PROCEEDINGS**  
SAN JUAN WATER CONSERVANCY DISTRICT  
JULY 15, 2019 SPECIAL MEETING

**Attendance**

The following Directors were present: Al Pfister, Susan Nossaman, Doug Secrist, Bill Hudson, Candice Kelly, and Merlin Wheeler.

Also present were: Renee Lewis and Chris Mannara.

**Call to Order**

The Special Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Vice President Susan Nossaman at 6:03 p.m.

**Revisions to Agenda**

The Board considered revisions to the July 15, 2019 Special Meeting Agenda (copy attached). A motion was made by Director Pfister and seconded by Director Hudson to add the administration of the Merlin Wheeler's Oath of Office as a newly appointed Board Member, and declarations of conflict of interest to the agenda. The motion passed unanimously.

**Administration of Oath of Office – Merlin Wheeler**

The Board considered Administration of Oath of Office – Merlin Wheeler (copy attached). Vice-President Nossman administered the Oath of Office to Merlin Wheeler as a newly appointed Board Member.

**Declaration of Conflicts of Interest**

The Board considered Declarations of Conflicts of Interest. Director Hudson presented Declarations of Conflict of Interest, stating he has often seen many Boards declare any potential conflicts of interest at the beginning of each meeting and the District should do the same. The Board agreed. Director Pfister stated that he had a potential conflict of interest for this meeting in that he is a financial beneficiary of the Upper San Juan Watershed Enhancement Partnership.

**Public Comment**

Vice President Nossaman opened the meeting to public comment. No comments were offered.

### **Consideration of Strategic Plan Formatting**

The Board considered Strategic Plan Formatting (copy attached). Renee Lewis presented Consideration of Strategic Plan Formatting, stating that she would like for the Board to approve the new formatting prior to proceeding further with developing the Strategic Plan. A motion was made by Director Hudson and seconded by Director Secrist to approve the formatting as presented. The motion passed unanimously.

### **Consideration of Strategic Plan - Section 1 - Geography, Population, and Economy**

The Board considered Strategic Plan - Section 1 - Geography, Population, and Economy (copy attached). Renee Lewis presented Strategic Plan - Section 1 - Geography, Population, and Economy, stating that she would like for the Board to consider accepting the draft of this section of the Strategic Plan. A motion was made by Director Hudson and seconded by Director Kelly to accept the draft Strategic Plan - Section 1 - Geography, Population, and Economy with the understanding that more citations may be necessary. The motion passed unanimously.

### **Consideration of Strategic Plan - Section 2 - Description and Accomplishments of the District**

The Board considered Strategic Plan - Section 2 – Description and Accomplishments of the District (copy attached). Renee Lewis presented Strategic Plan - Section 2 - Description and Accomplishments of the District, stating that she would like for the Board to consider accepting the draft of this section of the Strategic Plan. A motion was made by Director Hudson and seconded by Director Kelly to accept the draft Strategic Plan - Section 2 - Description and Accomplishments of the District with the following revisions: move the Composition of the Board of Directors section to the Appendix, remove the Stevens Reservoir Enlargement section unless evidence can be found of participation, describe the agreement between CWCB, Pagosa Area Water and Sanitation District, and the District in more detail under the San Juan River Headwaters Project, include a map of the District, add “possibly” before “implemented” in the last sentence of the first paragraph under the Upper San Juan Watershed Enhancement Partnership section, and replace “should” with “may” in the last sentence of the Snowpack Enhancement section. The motion passed unanimously.

### **Consideration of Strategic Plan - Goals and Objectives**

The Board considered Strategic Plan - Goals and Objectives (copy attached). The Board agreed to table this item until the September meeting on the Strategic Plan.

### **Consideration of Strategic Plan - Colorado Water Law**

The Board considered Strategic Plan - Colorado Water Law (copy attached). The Board agreed to table this item until the September meeting on the Strategic Plan.

### **Consideration of 2018 Audit**

The Board considered the 2018 Audit (copy attached). Director Kelly presented the 2018 Audit, stating that she was working with the auditor, Ronny Farmer, to finalize the document for submission to the State Auditor's office by the July 31<sup>st</sup> deadline. A motion was made by Director Hudson and seconded by Director Pfister to accept the 2018 Audit as presented. The motion passed unanimously.

### **Consideration of Treasurer's Report**

The Board considered the Treasurer's Report – Director Kelly (copy attached). Director Kelly presented the Treasurer's Report, stating the highlights of the deposits, expenses, and ending balances.

### **Consideration of Letter of Support for Upper San Juan Watershed Enhancement Partnership Concept Proposal**

The Board considered Letter of Support for Upper San Juan Watershed Enhancement Partnership Concept Proposal (copy attached). Director Pfister presented Letter of Support for Upper San Juan Watershed Enhancement Partnership Concept Proposal, stating this request is for a letter of support to be included in a grant request to develop a proposal to benefit the Upper San Juan Watershed. Director Hudson inquired as to which section of the San Juan River would be the beneficiary. Director Pfister stated that it is uncertain at this time, but the focus could be on the areas near the Park Ditch diversion and the San Juan River Village. Following a lengthy discussion, a motion was made by Director Hudson and seconded by Director Secrist to delay providing a letter of support until Park Ditch Company and San Juan River Village had provided letters of support. The motion passed 5 - 0 with Director Pfister abstaining.

### **Other Business**

Director Pfister announced that he had been elected to serve as the SJWCD Alternate Representative on the Southwest Basin Roundtable. The Board discussed the upcoming Club 20 meeting attendance and possible noticing.

There being no further business to come before the Board, the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Renee Lewis  
Recording Secretary  
For the Board of Directors