

**RECORD OF PROCEEDINGS**  
SAN JUAN WATER CONSERVANCY DISTRICT  
AUGUST 17, 2020 REGULAR MEETING

**Attendance**

All Board Members and attendees present participated via the District's Zoom account in accordance with the CDC and CDPHE recommendations regarding COVID – 19.

The following Directors were present: Al Pfister, Susan Nossaman, John Porco, Candice Kelly, Bill Hudson, and Doug Secrist.

Also present were: Joe Tedder, Justin Ramsey, Jeff Kane, Renee Lewis, Natalie Carpenter, and Chris Mannara.

**Call to Order**

The Regular Meeting for the San Juan Water Conservancy District (SJWCD) was called to order by Chairman Al Pfister at 5:00 p.m.

**Revisions to Agenda**

Chairman Pfister requested items #5 – Consideration of Attorney Report and #6 – Consideration of Resolution 2020 – 02 be moved to later in the agenda as the District's attorney, Jeff Kane, was not able to join the call until 6:00 p.m. Director Porco requested item #12 – Consideration of Request for Appointment to SJWCD Board of Directors be moved to the beginning of the agenda as he had to leave the meeting early, but wanted to participate in the discussion for that item. The Board agreed to all requests.

**Declaration of Conflicts of Interest**

The Board considered Declarations of Conflicts of Interest. No conflicts were declared.

**Public Comment**

Chairman Pfister opened the meeting to public comment. No comments were offered.

**Consideration of Request for Appointment to SJWCD Board of Directors**

The Board considered Request for Appointment to SJWCD Board of Directors (copy attached). Director Porco presented Consideration of Request for Appointment to SJWCD Board of Directors, stating he highly recommended the appointment of Joe Tedder to the Board based on his competence and dedication. A motion was made by Chairman Pfister and seconded by Director Kelly to authorize Jeff Kane to prepare and

file a motion to District Court in favor of Mr. Tedder's appointment to the SJWCD Board of Directors. The motion passed unanimously.

### **Approval of June 15, 2020 Regular Meeting and July 20, 2020 Special Meeting Minutes**

The Board considered Approval of June 15, 2020 Regular Meeting and July 20, 2020 Special Meeting Minutes (copy attached). Chairman Pfister presented Approval of June 15, 2020 Regular Meeting and July 20, 2020 Special Meeting Minutes, stating he had reviewed the minutes and did not have any revisions. A motion was made by Director Hudson and seconded by Chairman Pfister to approve the June 15, 2020 Regular Meeting and July 20, 2020 Special Meeting Minutes as presented. The motion passed unanimously.

### **Consideration of Treasurer's Report**

The Board considered Treasurer's Report (copy attached). Director Kelly presented the Treasurer's Report, stating the highlights of the deposits, expenses, and ending balances. Director Secrist inquired as to why the San Juan River Headwaters Forest Health Partnership line item was over budget. Director Kelly responded that she had mistakenly accounted for the 2019 contribution in the 2020 financial statements, but that it has since been properly accounted for in 2019.

### **Consideration of 2020 Budget and 2021 Draft Budget**

The Board considered 2020 Budget and 2021 Draft Budget (copy attached). Director Kelly presented Consideration of 2020 Budget and 2021 Draft Budget, stating an overview of the 2020 Budget line items to date. Renee Lewis provided an estimate for the Support Services line item from September through December 2020 at approximately \$5,000.00. She further stated this estimate is predicated on an effort by the Board and herself to minimize expenses for Support Services for the remainder of the year. The Board agreed to allocate funds from the Contingency line item to cover the additional expenditure for Support Services. The Board also agreed that for the time being the 2021 Draft Budget should mirror the expenditure expectations for 2020, and the Board would revise as the budget process developed over the next couple of months.

### **Update Regarding RFP – Consulting Services to Study Alternative Uses for West Fork Reservoir and Canal Water Rights**

The Board considered Update Regarding RFP – Consulting Services to Study Alternative Uses for West Fork Reservoir and Canal Water Rights. Chairman Pfister presented Update Regarding RFP – Consulting Services to Study Alternative Uses for West Fork Reservoir and Canal Water Rights, stating the RFP was posted to the District's website on July 30, 2020 as scheduled. He also stated an ad was placed in

the July 30, 2020 and August 6, 2020 editions of the Pagosa SUN, and the RFP was specifically sent to various organizations for website posting.

### **Update Regarding Draft Strategic Plan**

The Board considered Update Regarding Draft Strategic Plan. Chairman Pfister presented Update Regarding Draft Strategic Plan, stating the draft Strategic Plan was posted to the District's website on August 5, 2020 as scheduled. He also stated an ad was placed in the August 6, 2020 edition of the Pagosa SUN, and the draft Strategic Plan was sent to specific organizations for comment.

### **Consideration of Attorney Report**

The Board considered Attorney Report. Jeff Kane presented Consideration of Attorney Report, stating he anticipates the final decrees in the next month regarding Settlement with Pagosa Area Water and Sanitation District (PAWSD) and Boot Jack, LLC on the Following Water Rights Cases: 17CW3030; 17CW3041; 17CW3043; 17CW3050, and 18CW3051. Mr. Kane also stated he planned to coordinate with Renee Lewis regarding a Records Management Policy as discussed during the June 15, 2020 meeting.

### **Consideration of Resolution 2020 – 02**

The Board considered Resolution 2020 – 02 (copy attached). Chairman Pfister presented Consideration of Resolution 2020 – 02, stating that per the July 20, 2020 meeting he and Jeff Kane had drafted said resolution for presentation to the Board. A motion was made by Director Hudson and seconded by Director Porco for Chairman Pfister and Director Hudson to revise Resolution 2020 – 02 to better reflect the Board's direction during the July 20, 2020 meeting, review with Jeff Kane, and present again for Board consideration at the September 21, 2020 meeting. The motion passed unanimously.

### **Discussion Regarding SW Basin Implementation Plan Update Project List**

The Board considered Discussion Regarding SW Basin Implementation Plan Update Project List. Chairman Pfister presented Discussion Regarding SW Basin Implementation Plan Update Project List, stating the original Individual Project and Process List is currently being reviewed and new projects and processes are being considered. He further stated the District may want to consider submitting a project and/or process as Colorado Water Conservation Board will be reviewing the list for potential funding opportunities.

### **Update Regarding Future Use of Running Iron Ranch**

The Board considered Update Regarding Future Use of Running Iron Ranch. Chairman Pfister presented Update Regarding Future Use of Running Iron Ranch (Ranch), stating the SJWCD Board met with the PAWSD Board on August 13, 2020 and it was agreed to

send a joint letter to the current leaseholders on the Ranch requesting an offer in regards to either extending the current leases or the creation of new leases. He further stated that PAWSD District Manager, Justin Ramsey, would be drafting said letter for the Boards' approval. A motion was made by Director Hudson and seconded by Director Secrist to authorize Chairman Pfister to execute the letter to the current Ranch leaseholders once completed by Mr. Ramsey. The motion passed unanimously.

### **Other Business**

Renee Lewis reminded the Board the October Regular Meeting would again fall after the statutory deadline of October 15th for having a 2021 Draft Budget available for public dissemination. The Board agreed to reschedule the October Regular Meeting from October 19<sup>th</sup> to October 5, 2020.

There being no further business to come before the Board, the meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Renee Lewis  
Recording Secretary  
For the Board of Directors